



VILLAGE OF HOLLY

Downtown Development Authority

NOTICE OF DOWNTOWN DEVELOPMENT MEETING

MONDAY, May 10th, 2021 at 6PM

BEING HELD ELECTRONICALLY USING ZOOM.US

NOTICE IS HEREBY GIVEN, the regular meeting of the Village of Holly Council, scheduled on May 10th, 2021 at 6:00 pm, will be held electronically as authorized under PA 228 of 2020. Members of the public body and members of the public may participate electronically as described below.

Access the meeting at <https://us02web.zoom.us/j/89471346147>

Or go to zoom.us. At the top, right corner, select 'join a meeting'. Enter the meeting ID #894 7134 6147. The bottom left corner is used to start the video and audio feeds. Or you can call in using the following numbers:

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US
+1 346 248 7799 US (Houston)

Written comments may be submitted by email to the DDA Director prior to the meeting at nklemp@hollyvillage.org. The entire meeting packet will be posted online at www.mainstreetholly.com.

Individuals needing assistance to participate are asked to contact the Village offices at least 24 hours prior to the meeting at (248) 634-9571 during regular business hours. An attempt will be made to make reasonable accommodations.

Nick Klemp
Village of Holly

Posted: May 7th, 2021



DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING

Monday, May 10, 2021

The Downtown Development Authority (DDA) meeting is normally scheduled the 2nd Monday of each month at 6:00 pm via ZOOM.US, will be held electronically as authorized PA 228 of 2020.

- **CALL TO ORDER**
- **ROLL CALL**
- **APPROVAL OF MINUTES**
 - Meeting of April 12th, 2021
- **AGENDA APPROVAL**
- **FINANCIAL REPORT**

• April 1, 2021	Beginning Balance:	\$253,811.29
• April 31, 2021	Ending Balance:	\$238,452.96
- **NEW BUSINESS**
 - 1. No new business
- **OLD BUSINESS**
 - 1. No Old business
- **REPORTS**
 - Committee Reports
 - Director Report
 - Village Manager Report
- **PUBLIC COMMENT**
- **BOARD COMMENTS**
- **ADJOURNMENT**

The next regularly scheduled meeting for the Holly
Downtown Development Authority will be:

Monday, June 14, 2021 at 6:00 p.m.

VILLAGE OF HOLLY
DOWNTOWN DEVELOPMENT AUTHORITY
Minutes of Monday, April 12th, 2021

The Village of Holly Downtown Development Authority meeting was called to order at 6:05 p.m. by
Chairman Richard Rossell via Zoom Meeting # 83439406596

Board Members Present

Dick Rossell
Bob Hoffman
Lisa Clark
Thomas McKenney
Cari Cucksey
Steven Sulfaro
John Winglemire
Gordon Dryer

Board Members Absent

Debi Harden

Staff Present

Jerry Walker
Nick Klemp
Deborah Bigger

Others Present

Angela Lemon
Josh Murphy
Linda Stouffer

Meeting called to order at 6:08 pm by
Chairman Rossell.

Director Klemp called the role. Harden
absent. All present members are in Michigan.

Motion by Rossell to excuse Harden. Hoffman
supports. Motion carried by all ayes and no
nays.

APPROVAL OF THE MINUTES:

Motion by Winglemire , seconded by Clark to
approve the March 8th, 2021 meeting minutes.

Motion carried by a voice vote of all ayes and
no nays.

AGENDA APPROVAL:

Rossell: Ask to amend the agenda adding change
of public comment under old business item 2.

Klemp: Also, need to change that the Women's
memorial will not be in Crapo but Waterworks
park.

Motion by Rossell with changes, seconded by
Clark to approve the amended agenda as
presented.

Motion carried by a voice vote of ayes and no
nays.

FINANCIAL REPORT:

Motion by Sulfaro to accept, seconded by
Dryer to approve the March 2021 Financial
Report as presented.

Motion carried by a voice vote of all ayes and
no nays.

PUBLIC COMMENT:

NO COMMENTS

NEW BUSINESS:

#1: Women's Memorial in Waterworks Park

Klemp: Talked about proposed Women's
memorial approved by parks commission in
waterworks park by ACTS group, plan is in

packet, asking DDA to contribute \$300 to the memorial.

Winglemire: Asked if Parks gave any money towards it.

Walker: In their presentation to the Parks they stated they wish to place it in the parks but wish to not use any tax dollars for the project.

Rossell: While the DDA is tax dollars, this is part of what we want to do with historic preservation and promotion. I Would be in favor of donating \$300 to the project

Sulfaro: Great idea and supports it

Clark: Also supports it

Cucksey: Supports it. If we have it in the budget could we do \$500?

Rossell: Would like to wait until the budget is final and we can revisit it if needed.

Cucksey: Motion to give \$300 to Women's memorial

Hoffman: supports

Roll call passed all ayes

2. PA 57 Informational meetings

Rossell: Ask the Director to talk to this

Klempp: With DDA funds we have certain requirements through PA57 to hold two informational meetings for the coming budget year. To give us some time to put plans into formal action plans to talk about through we could hold one informational meeting at June DDA meeting and one at July Council meeting.

All agreed that it would work.

3. Election of 2021 Officers

Rossell: Nominations are open

Winglemire: I think the current officers are doing a wonderful job and should continue as they are.

Dryer: I agree

Hoffman: I support that and that all other nominations be closed.

All in favor and no opposed

Old Business

1. Holly Union Depot Update

Klempp: The project is moving forward despite some setbacks with climate we are in and getting a new director. Focused on reaching out to company who goes to angel investors and donors that we don't have access to and get reports from them, wrote a grant through Flint Community Foundation that we are waiting to hear from

Rossell: Are you the one that wrote that.

Klempp: The majority of it yes and then got help with edits.

Sulfaro: How much is that for?

Klempp: Up to 50,000. Also writing for the Community Heart and Soul and Daughters of American Revolution for 10,000. Printed case statement and donor card to reach out to investors to talk about the project. If anyone has contacts we can reach out to talk with let us know. Held two leadership meetings with community leaders to get factual information out to community. Had an online auction that led up to our in-person gathering to hand out information. Started a Go Fund Me page for the depot and all the information can be found on the Facebook page: Save our Holly Union Depot. Selling two small depot/Holly bricks for \$50 and a larger Depot brick for \$100. Reach out to Village offices to get those. Purchased the property, stacked out the area for the depot, had environmental testing done and good to put in basement, started talk with moving depot companies and company to move the billboard and talked with Railroads about how they can help us with the move and they said

Director report: Thanked board for their support during passing of Mother. Last week for the ten week \$50 gift certificate drawing, people appreciated it as well as merchants and finished the punch card drawings and loved doing that. Will pick out the winners this week

Village Manager report: Fire Station sale completed and have Food Truck catering company move in. Good for the Village. North Saginaw old car wash resold and completed ZBA application to construct custom woodworking and retail selling. Memory care facility approved and should ground break at Quick and North Holly road soon and other interest on the other side of North Holly as well. New automatic car wash on Grange Hall east of North Holly road and construction project for water and sewer main replacement on North Saginaw as well as update Airport and Saginaw intersection up to ADA compliance with new traffic signals with mast signal and a smart signal to activate on cycle with traffic. Tomorrow night's agenda asking for approval for power sports ATV raffle. Looking for people to sell and businesses to sell tickets as well. \$10 a each or 3 for \$25. Any help we are open to.

Rossell: Has DDA contributed to the fireworks?

Walker: Yes. \$2000. Didn't use it last year. It is in the DDA account.

Rossell: If it was budgeted and unspent it should still be available.

Walker: That is correct.

Rossell: If no one else has anything we will adjourn.

ADJOURNMENT:

Motion by Rossell to adjourn the meeting at 6:57pm

Nick Klempp, Transcriber

05/05/2021 07:23 AM
User: DBIGGER
DB: Holly

GL ACTIVITY REPORT FOR VILLAGE OF HOLLY
FROM 770-000-276.248 TO 770-000-276.248
TRANSACTIONS FROM 04/01/2021 TO 04/30/2021

Page: 1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 770 Public Funds							
04/01/2021	CD	CHK	770-000-276.248 DDA Fund				(253,811.29)
04/01/2021	CD	CHK	Check: Gen 73769	73769	89.09		(253,722.20)
04/01/2021	CD	CHK	Check: Gen 73776	73776	150.00		(253,572.20)
04/01/2021	CD	CHK	Check: Gen 73778	73778	50.00		(253,522.20)
04/01/2021	GJ	JE	Depot Donations DDA	14291	10,099.06		(243,423.14)
04/06/2021	CD	CHK	Check: Gen 73801	73801	8.65		(243,414.49)
04/06/2021	CD	CHK	Check: Gen 73804	73804	305.00		(243,109.49)
04/07/2021	CD	VOID	Check: Gen 73769	73769		89.09	(243,198.58)
04/08/2021	CD	CHK	Check: Gen 73805	73805			(243,109.49)
04/15/2021	CD	CHK	Check: Gen 73849	73849	200.00		(242,909.49)
04/15/2021	CD	CHK	Check: Gen 73851	73851	2,500.00		(240,409.49)
04/15/2021	CR	RCPT	DDA Fund	302002		2,500.00	(242,909.49)
04/20/2021	CD	CHK	Check: Gen 73858	73858	50.00		(242,859.49)
04/20/2021	CD	CHK	Check: Gen 73859	73859	6.32		(242,853.17)
04/22/2021	PR	CHK	SUMMARY PR 04/22/2021				(240,987.96)
04/27/2021	CD	CHK	Check: Gen 73891	73891	1,865.21		(240,752.96)
04/27/2021	CD	CHK	Check: Gen 73901	73901	235.00		(240,452.96)
04/30/2021	CD	CHK	Check: Gen 73901	14290	300.00		(238,452.96)
04/30/2021	GJ	JE	Holly Days Fireworks Donations DDA		2,000.00		(238,452.96)
04/30/2021			770-000-276.248		17,947.42	2,589.09	(238,452.96)
			END BALANCE				

Page 1/1

VOIDED

150.00

50.00

59.

305.00

89.09

200.00

500-00

50.00

6.26

6.32

13.75

8.00

67.11

559.42

150.00

00 35

3,000.00

780.59
780.59

04/04/2021 12:46 PM
User: DBIGGER
DB: Holly

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF HOLLY

Page: 1/3

PERIOD ENDING 03/31/2021

2020-21
AMENDED BUDGET
NORMAL (ABNORMAL)
YTD BALANCE
03/31/2021
MONTH 03/31/2021
INCREASE (DECREASE)
ACTIVITY FOR
NORMAL (ABNORMAL)
AVAILABLE
BALANCE

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 NORMAL (ABNORMAL)	YTD BALANCE 03/31/2021	MONTH 03/31/2021 INCREASE (DECREASE)	ACTIVITY FOR NORMAL (ABNORMAL)	AVAILABLE BALANCE
Fund 248 - D D A Fund							
Revenues							
Dept 000							
248-000-402.000	Real Property Taxes	61,000.00	61,552.91	0.00	0.00	(20,552.91)	
248-000-404.000	TIF Taxes	60,000.00	73,497.80	0.00	0.00	(19,997.80)	
248-000-415.000	Personal Property Taxes	0.00	0.00	0.00	0.00	0.00	
248-000-445.000	Delinquent Tax Penalties	0.00	0.00	0.00	0.00	0.00	
248-000-608.000	Charges - RM Fees	0.00	0.00	0.00	0.00	0.00	
248-000-655.000	Downtown Filming Fees	0.00	0.00	0.00	0.00	0.00	
248-000-670.000	Interest	0.00	0.00	0.00	0.00	0.00	
248-000-671.000	Contributions	0.00	0.00	0.00	0.00	0.00	
248-000-671.001	Dickens Contributions	0.00	0.00	0.00	0.00	0.00	
248-000-675.000	Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00	
248-000-680.000	Sale of Assets	0.00	0.00	0.00	0.00	0.00	
248-000-686.000	Settlements/Recoveries	0.00	0.00	0.00	0.00	0.00	
248-000-688.000	GRANT MONEY	1,000.00	0.00	0.00	0.00	1,000.00	
248-000-689.000	Post card sales	5,000.00	32,083.81	0.00	0.00	(27,083.81)	
248-000-690.000	Ladies Night Out	5.00	0.25	0.00	0.00	4.75	
248-000-690.001	Proceeds from bond	7,000.00	0.00	0.00	0.00	7,000.00	
248-000-692.000	Proceeds from bond	0.00	0.00	0.00	0.00	0.00	
248-000-692.000	FRAMERS MARKET	0.00	0.00	0.00	0.00	0.00	
248-000-692.000	Sidewalk sales	0.00	0.00	0.00	0.00	0.00	
248-000-698.000	SUNDRY	1,000.00	37.04	0.00	0.00	962.96	
248-000-698.000	Loan Proceeds	0.00	0.00	0.00	0.00	0.00	
248-000-699.350	TIF FROM FUND BALANCE	40,000.00	0.00	0.00	0.00	40,000.00	
Total Dept 000		175,005.00	193,671.81	0.00	0.00	(18,666.81)	
TOTAL REVENUES		175,005.00	193,671.81	0.00	0.00	(18,666.81)	
Expenditures							
Dept 000							
248-000-957.050	COVID19	0.00	1,696.36	0.00	0.00	(1,696.36)	
Total Dept 000		0.00	1,696.36	0.00	0.00	(1,696.36)	
Dept 691 - REDEVELOPMENT							
248-691-702.000	Wages - Full Time	42,432.00	39,497.71	3,934.60	0.00	11,934.29	
248-691-703.000	Overtime	0.00	0.00	53.05	0.00	0.00	
248-691-705.000	Wages - Part Time	2,000.00	5,478.01	262.98	0.00	(3,478.01)	
248-691-713.000	TRC	4,000.00	2,980.98	1,019.02	0.00	1,019.02	
248-691-714.000	Medical Insurance	7,804.00	433.39	7,370.61	0.00	7,370.61	
248-691-715.000	Life & Disability	0.00	502.00	0.00	0.00	(502.00)	
248-691-716.000	Retirement	0.00	0.00	0.00	0.00	0.00	
248-691-717.000	Unemployment Comp	300.00	4.53	295.47	0.00	295.47	
248-691-718.000	Workers Comp	500.00	77.68	422.32	0.00	422.32	
248-691-721.000	Contingency	1,000.00	1,000.00	0.00	0.00	0.00	
248-691-727.000	Office Supplies	700.00	198.22	501.78	0.00	501.78	
248-691-729.000	Postage/Supplies	300.00	0.00	300.00	0.00	300.00	
248-691-729.001	Postage/Organization	0.00	0.00	0.00	0.00	0.00	
248-691-729.002	Postage/Design	0.00	0.00	0.00	0.00	0.00	
248-691-729.003	Postage/Promotion	0.00	0.00	0.00	0.00	0.00	

04/04/2021 12:16 PM
User: DBRIGGER
DB: HOLLY

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF HOLLY

Page: 2/3

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 248 - D D A Fund					
Expenditures					
248-691-729.004	Postage/Spec Restructuring	0.00	0.00	0.00	0.00
248-691-751.000	Vehicle Fuel	500.00	0.00	0.00	500.00
248-691-782.000	Operating Supplies	350.00	84.70	0.00	265.30
248-691-803.000	Audit Services	6,000.00	4,469.50	45.00	1,530.50
248-691-810.000	Training	500.00	254.00	0.00	246.00
248-691-811.000	Memberships	700.00	520.00	0.00	180.00
248-691-818.000	Contractual	1,200.00	3,149.94	0.00	(1,949.94)
248-691-818.002	Dist Expansion	0.00	0.00	0.00	0.00
248-691-820.000	Legal Fees	0.00	0.00	0.00	0.00
248-691-824.000	Personnel Costs	0.00	0.00	0.00	0.00
248-691-850.000	Communications	600.00	350.00	0.00	250.00
248-691-860.000	Travel	200.00	0.00	0.00	200.00
248-691-900.000	Printing/Publications	500.00	0.00	0.00	500.00
248-691-900.001	Printing/Publication Organa	0.00	0.00	0.00	0.00
248-691-900.002	Printing/Publication/Design	0.00	0.00	0.00	0.00
248-691-900.003	Printing/Publication/Promotio	1,500.00	1,905.96	0.00	(406.96)
248-691-900.004	Printing/Publications Econom	500.00	0.00	0.00	500.00
248-691-905.000	Debt Pymt	0.00	0.00	0.00	0.00
248-691-910.000	Insurance	1,210.00	204.14	0.00	1,005.86
248-691-920.000	Utilities	500.00	413.24	0.00	86.76
248-691-947.000	Equipment & Vehicle Charges	1,500.00	0.00	0.00	1,500.00
248-691-947.001	DPM/Vehp/Veh Chrgs/Organizat	0.00	0.00	0.00	0.00
248-691-947.002	DPM/Vehp/Veh. Chrgs/Design	0.00	0.00	0.00	0.00
248-691-954.000	Labor Charges	2,000.00	0.00	0.00	2,000.00
248-691-955.000	Administration Fees & Charges	7,500.00	0.00	0.00	7,500.00
248-691-955.000	Business Expense	1,200.00	193.30	39.50	1,006.70
248-691-964.000	Tax Adjustments Prior Years	0.00	0.00	0.00	0.00
248-691-967.000	Project Costs	25,000.00	44,907.60	0.00	(19,907.60)
248-691-967.002	Dickens Festival	800.00	0.00	0.00	800.00
248-691-967.004	Holly Days	2,000.00	0.00	0.00	2,000.00
248-691-967.037	Saginaw Streetscape	0.00	0.00	0.00	0.00
248-691-967.101	Project Costs/Organization	1,500.00	7.92	0.00	1,492.08
248-691-967.202	Project Costs/Design	15,000.00	16,213.55	0.00	(1,213.55)
248-691-967.303	Project Costs/Promotion	3,500.00	15,078.88	0.00	(11,578.88)
248-691-967.404	PROJECT COSTS-BUSN DEVELOP	35,000.00	0.00	0.00	35,000.00
248-691-967.505	Facade Grant	0.00	0.00	0.00	0.00
248-691-967.606	Ladies Night Out	7,000.00	794.98	0.00	6,205.02
248-691-967.707	FARMERS MARKET	0.00	0.00	0.00	0.00
248-691-980.000	Office Equipment and Supplies	0.00	0.00	0.00	0.00
248-691-985.000	Interest Expense	0.00	0.00	0.00	0.00
248-691-995.999	MISC REVENUE/EXPENSE	0.00	0.00	0.00	0.00
Total Dept 691 - REDEVELOPMENT		174,996.00	129,631.23	14,437.26	45,364.77
Dept 905 - DEBT SERVICE					
248-905-991.000	Principal	0.00	0.00	0.00	0.00
248-905-995.000	Interest Expense	0.00	0.00	0.00	0.00
Total Dept 905 - DEBT SERVICE		0.00	0.00	0.00	0.00

04/04/2021 12:16 PM
 User: DBIGGER
 DB: HOLLY

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF HOLLY

Page: 3/3

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 248 - D D A Fund					
Expenditures					
TOTAL EXPENDITURES		174,996.00	131,327.59	14,437.26	43,668.41
Fund 248 - D D A Fund:					
TOTAL REVENUES		175,005.00	193,671.81	0.00	(18,666.81)
TOTAL EXPENDITURES		174,996.00	131,327.59	14,437.26	43,668.41
NET OF REVENUES & EXPENDITURES		9.00	62,344.22	(14,437.26)	(62,335.22)