



DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING

Monday, January 8th, 2024

The Downtown Development Authority (DDA) meeting is normally scheduled the 2nd Monday of each month at 6:00 pm at the Village of Holly Police Department, 315 S. Broad Street, Holly, MI 48442.

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF MINUTES**
 - Meeting of November 2023
- **AGENDA APPROVAL**
- **FINANCIAL REPORT**

• November 1, 2023	Beginning Balance:	\$317,927.26
• November 30, 2023	Ending Balance:	\$209,749.32
• December 1, 2023	Beginning Balance:	\$395,653.90
• December 31 st , 2023	Ending Balance:	\$382,980.37
- **PUBLIC COMMENT** for items on the agenda
- **NEW BUSINESS**
 - Approval of new Vision statement
 - New Year committee meetings
 - Main Street Holly Accreditation date
- **OLD BUSINESS**
- **REPORTS**
 - Committee Reports
 - Director Report
 - Village Manager Report
- **PUBLIC COMMENT**
- **BOARD COMMENTS**
- **ADJOURNMENT**

The next regularly scheduled meeting for the Holly
Downtown Development Authority will be:

Monday, February 12th, 2024 at 6:00 p.m.

VILLAGE OF HOLLY
DOWNTOWN DEVELOPMENT AUTHORITY
Minutes of Monday, November 13th, 2023

The Village of Holly Downtown Development Authority meeting was called to order at 6:00 p.m. by
Vice Chair Linda Stouffer

Board Members Present

Lisa Clark
Ryan Delaney
Cari Cucksey
Steven Sulfaro
Holly Herrick
Linda Stouffer

Board Members Absent

Robert Hoffman
John Winglemire
Tina Hembree

Others Present

Jennifer Klempp
Hilary Allgeyer
Anna Matson

Staff Present

Nick Klempp

Meeting called to order at 6:00 pm by Vice Chair Stouffer.

Director Klempp called the role.

Hoffman, Winglemire, Hembree absent

Motion by Delaney to excuse those absent.
Cucksey supports. Motion carried by all ayes and no nays

APPROVAL OF THE MINUTES:

Motion by Sulfaro and supported by Clark.
Motion carried by a voice vote of all ayes.

AGENDA APPROVAL:

Motion by Clark to approve agenda Second by Herrick. Motion carried by a voice vote of ayes and no nays.

FINANCIAL REPORT:

Sulfaro: Question about Plante Morane and Urbanscape funds used

Klempp:Plante Morane is what we pay to the Village for Audit services and Urbanscape are the new self-watering flower pots for Battle Alley that we used our TECH funds on this year.

Motion by Herrick and second by Clark to approve financial reports. Motion carried by a vote of all ayes.

PUBLIC COMMENT ON AGENDA:

Anna Matson:Appreciates commentary on financial report but thinks there is still a page

missing. What is the money being spent on specifically? What training is it? Is it relevant?

John Lauve: I agree with her, where is the money? Unfinished business in Turkey Town/Tackey Town. Train Club has two trees marked for cutting that haven't been cut. The trees by hotel don't match, have same diameter but the leaf configuration doesn't match. Another is ugly banners, new ones not being put up.

NEW BUSINESS:

1. Board Action Request from design committee.

Sulfaro: The design committee had some unexpected budget use this year with replacing dead boxwoods downtown, items from TECH funds placed in line but will be reimbursed from Oakland County so the committee is asking for an additional 10,000 to their line, with 7,000 being reimbursed from the grant. This will go to the Christmas lights as well as the flowers in the spring.

Delaney: Mr. Klempp, that grant has already been secured, right?

Klempp: Yes

Motion by Clark, second by Cucksey

Roll call vote all ayes.

OLD BUSINESS

1. Depot update

Klempp: Have the money to move the depot, waiting for billboard company and

Lake State rail to move some things for that to happen. Mr. Klaassen and I met with Lake State Rail and they are going to provide this week a timeline for us to get those moved because we have met with them several times and said we will do it. The billboard is ready to move so that is not an issue. Lake State is now talking about maybe just temporarily moving the lines, which is what we initially asked and so that will possibly be cheaper and quicker to do. Talked a couple months ago about a grant with Oakland County called RAPP grant we did not receive- actually no one in Oakland County received it- but the County is looking at still having some funds to give part of that grant money to us to use for the Depot.

Sulfaro: Can you give the update on the new restrooms?

Klempp: Yes. DPW is working with Kerton Lumber on plans for the building that will go alongside the depot. They are looking to have it match what the old baggage claim room looked like from the original depot so it matches the current depot as well.

COMMITTEE REPORTS:

Design: Met with Nick Wamback about the Christmas lights for this year and expanding to new trees and to the gazebo. Looking at getting a ground display in front of Holly Plaza. We talked about the restroom and design committee having a say in that and the depot and adding flower pots for next year.

DIRECTOR'S REPORT

Klempp: Nothing to add to the written report.

VILLAGE MANAGER REPORT: None

PUBLIC COMMENT:

John Lauve: One time going to put restroom in existing depot, should be a list of what was spent and not just the total.

Anna Matson: Handed out action request from Village Council meeting. Try not to get heated, think this is really insulting and really crazy that this is in front of the Council that there was a 20,000 shortage on the tree project and did not come before this board and bypass this board. Looks like we didn't want to say we were wrong so going to council and ask for money to cover it up. Some on this board fought hard with John Lauve to have a solid plan in place and calculate how much we needed but we said push it through. Said we don't want to micromanage but this is what happens when we don't micro manage. Going to ask Village council for the 20,000 out of their funds that is supposed to be fixing sidewalks on a road that so many people have complained about and lawsuits are happening because people are falling and we want to go to them to ask them for money. The money the parks gets is only 10,000 so if the Village has money to give it shouldn't go to you it should go to parks. You should have voted on this if you wanted to spend this 20,000.

Stouffer: I have a question. Is this money actually coming out of our budget or DPW?

Klempp: It is not because of an overage in the budget. It is the DDA and Village working together because it is a major roads project so from the start of the project they were going to help with the project and we have talked about that, they helped with the sidewalk part. Which, if look at it instead of like originally piecemealing it together we decided to redo all the sidewalks of that area. So, the DPW, through major roads, partnered with the DDA to do this through major roads, it is not because of a shortage in the budget on our side, it is a partnership. Which is what we are supposed to do.

Delaney: So, what you are saying is that we are using funds designated to fix sidewalks to fix sidewalks?

Klempp: That is exactly what we are doing.

Cucksey: And those sidewalks were bad?

Klempp: They were terrible. And on a side note of that. We were not able to put back one of the trees because the company got in there to grind the stump out and they wouldn't do it because the tree had grown around the utilities there so much, they didn't want to disturb it anymore. So, that was part of the whole reason for this project because we were worried that was happening.

Cucksey: And every project like this can go over budget because of things of this nature.

Klempp: We budgeted in project costs for this project, and we did not use that up.

Hilary Allgeyer: I think the sidewalks look great, it is an improvement. I would like to coordinate a volunteer appreciation night and want to because haven't done it in a while but like to do something nice for them.

Stouffer: I think that is something the Organization committee can work on. We can get a budget for it and make it a part of our budget.

BOARD COMMENTS:

Everyone: Happy Thanksgiving!

ADJOURNMENT:

Stouffer: adjourned the meeting at 6:28pm



Nick Klempp, Transcriber

Date	JNL	Type	DESC	Reference #	AMT	ENC/BDGT CHG	BALANCE	AVAILABLE
Fund 770 Public Funds								
770-000-214.248 DDA Fund								
11/01/2023	CD	CHK	Check: Gen 78774	78774	BEG. BALANCE		(317,927.26)	
11/01/2023	CD	CHK	Check: Gen 78788	78788	(95.00)		317,832.26	
11/01/2023	CD	CHK	Check: Gen 78796	78796	(112.46)		317,719.80	
11/01/2023	CD	CHK	Check: Gen 78800	78800	(165.00)		317,554.80	
11/01/2023	CD	CHK	Check: Gen 78802	78802	(400.00)		317,154.80	
11/01/2023	CD	CHK	Check: Gen 78803	78803	(132.49)		317,022.31	
11/01/2023	CD	CHK	Check: Gen 78811	78811	(555.88)		316,466.43	
11/01/2023	CD	CHK	Check: Gen 78811	78811	(44,000.00)		272,466.43	
11/01/2023	CR	RCPT	DDA Fund	344144	50.00		272,516.43	
11/01/2023	CR	RCPT	DDA Fund	344147	50.00		272,566.43	
11/01/2023	CR	RCPT	DDA Fund	344148	40.00		272,606.43	
11/06/2023	CR	RCPT	DDA Fund	344183	50.00		272,656.43	
11/08/2023	CD	CHK	Check: Gen 78834	78834	(500.00)		272,156.43	
11/08/2023	CD	CHK	Check: Gen 78850	78850	(50.00)		272,106.43	
11/08/2023	CD	CHK	Check: Gen 78869	78869	(630.00)		271,476.43	
11/15/2023	CD	CHK	Check: Gen 78892	78892	(52,000.00)		219,476.43	
11/22/2023	CD	CHK	Check: Gen 78902	78902	(6,020.00)		213,456.43	
11/22/2023	CD	CHK	Check: Gen 78903	78903	(520.99)		212,935.44	
11/22/2023	CD	CHK	Check: Gen 78904	78904	(469.96)		212,465.48	
11/22/2023	CD	CHK	Check: Gen 78909	78909	(700.00)		211,765.48	
11/22/2023	CD	CHK	Check: Gen 78920	78920	(64.13)		211,701.35	
11/22/2023	CD	CHK	Check: Gen 78926	78926	(1,500.00)		210,201.35	
11/22/2023	CD	CHK	Check: Gen 78934	78934	(330.00)		209,871.35	
11/29/2023	CD	CHK	Check: Gen 78961	78961	(122.03)		209,749.32	
11/30/2023			770-000-214.248 DDA Fund		END BALANCE		(209,749.32)	

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 248 D D A Fund								
Department: 691 REDEVELOPMENT								
11/01/2023	Gen	78774	VOH-10.25.23	CALYPSO SIGNS	Project Costs/Design	967.202	691	95.00
11/01/2023	Gen	78788	207058759355	CONSUMERS ENERGY --	Utilities	920.000	691	112.46
11/01/2023	Gen	78796	2023236	HOLLY AREA CHAMBER OF COMMERCE	Memberships	811.000	691	165.00
11/01/2023	Gen	78800	201VOH1023	MILLIMAN INC	Audit Services	803.000	691	400.00
11/01/2023	Gen	78802	10/25/23	NICHOLAS KLEMP, DDA DIRECTOR	Office Supplies	727.000	691	82.49
			10/25/23		Operating Supplies	782.000	691	50.00
				CHECK Gen 78802 TOTAL FOR FUN				132.49
11/01/2023	Gen	78803	10108035	PLANTE MORAN PLLC	Audit Services	803.000	691	555.88
11/01/2023	Gen	78811	1031	VICTORY DEVELOPMENT, LLC	Project Costs	967.000	691	44,000.00
11/08/2023	Gen	78834	11/7/23	HOLLY DICKENS FESTIVAL	Dickens Festival	967.002	691	500.00
11/08/2023	Gen	78850	NOVEMBER 2023	NICK KLEMP	Communications	850.000	691	50.00
11/08/2023	Gen	78869	346760	VIEW NEWSPAPERS GROUP	Ladies Night Out	967.606	691	630.00
11/15/2023	Gen	78892	1031-2	VICTORY DEVELOPMENT, LLC	Project Costs	967.000	691	52,000.00
11/22/2023	Gen	78902	20230313	BRANCHING OUT NURSERY &	Project Costs	967.000	691	6,020.00
11/22/2023	Gen	78903	KLEMP 11 28 23	CARDMEMBER SERVICE	10/25 6388 AMZN MKTP US	727.000	691	108.19
			KLEMP 11 28 23		10/09 4075 MICROSOFT STORE	727.000	691	74.19
			KLEMP 11 28 23		10/25 8253 MGFOA REGISTRATION FEE	810.000	691	120.00
			KLEMP 11 28 23		10/19 2717 BATTLE ALLEY BREWING	967.303	691	40.00
			KLEMP 11 28 23		10/31 9046 FACEBK AZ2	967.303	691	67.31
			KLEMP 11 28 23		10/25 9710 AMZN MKTP US	967.606	691	42.35
			KLEMP 11 28 23		10/25 6388 AMZN MKTP US	967.606	691	68.95
				CHECK Gen 78903 TOTAL FOR FUN				520.99
11/22/2023	Gen	78904	11/20/23	CARI CUCKSEY	Ladies Night Out	967.606	691	469.96
11/22/2023	Gen	78909	380968	FMS CONCRETE CUTTING	Project Costs	967.000	691	700.00
11/22/2023	Gen	78920	10600206	MICHIGAN MUNICIPAL LEAGUE	Workers Comp	718.000	691	64.13
11/22/2023	Gen	78926	20241231	OAKLAND COUNTY TIMES	Printing/Publications	900.000	691	752.43
			20241231		Printing/Publication/Promotio	900.003	691	747.57
				CHECK Gen 78926 TOTAL FOR FUN				1,500.00

Page 2/2

DB: Holly

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 248 D A Fund								
Department: 691 REDEVELOPMENT								
11/22/2023	Gen	78934	119227	R & D SEPTIC TANK CLEANING	Ladies Night Out	987.606	691	330.00
11/29/2023	Gen	78961	205724675809	CONSUMERS ENERGY --	Utilities	920.000	691	122.03
							Total for department 691:	108,367.94
							Total for fund 248 D A Fund	108,367.94

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF HOLLY

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE		ACTIVITY FOR		AVAILABLE
		ORIGINAL BUDGET	11/30/2023	11/30/2023	MONTH 11/30/2023	BALANCE	
Fund 248 - D D A Fund							
Revenues							
Dept 000							
248-000-402.000	Real Property Taxes	100,500.00		0.00	0.00		100,500.00
248-000-404.000	TIF Taxes	65,000.00		22,926.53	0.00		42,073.47
248-000-415.000	Personal Property Taxes	0.00		0.00	0.00		0.00
248-000-445.000	Delinquent Tax Penalties	50.00		0.00	0.00		50.00
248-000-608.000	Charges - ATM Fees	0.00		0.00	0.00		0.00
248-000-642.000	Post card sales	0.00		0.00	0.00		0.00
248-000-651.005	Ladies Night Out	7,000.00		1,430.00	190.00		5,570.00
248-000-651.006	FARMERS MARKET	0.00		0.00	0.00		0.00
248-000-655.000	Downtown Filming Fees	0.00		0.00	0.00		0.00
248-000-665.000	Interest	0.00		0.00	0.00		0.00
248-000-671.000	Contributions	0.00		0.00	0.00		0.00
248-000-671.001	Dickens Contributions	0.00		0.00	0.00		0.00
248-000-675.000	Miscellaneous Revenues	0.00		0.00	0.00		0.00
248-000-681.000	SUNDRY	500.00		0.00	0.00		500.00
248-000-687.000	Settlements/Recoveries	0.00		0.00	0.00		0.00
248-000-688.000	GRANT MONEY	0.00		0.00	0.00		0.00
248-000-690.001	Proceeds from bond	0.00		0.00	0.00		0.00
248-000-692.000	Sidewalk sales	0.00		0.00	0.00		0.00
248-000-692.001	Loan Proceeds	0.00		0.00	0.00		0.00
248-000-693.000	Sale of Assets	0.00		0.00	0.00		0.00
248-000-699.390	TRF FROM FUND BALANCE	70,000.00		0.00	0.00		70,000.00
Total Dept 000		243,050.00	24,356.53	190.00		218,693.47	
TOTAL REVENUES		243,050.00	24,356.53	190.00		218,693.47	
Expenditures							
Dept 000							
248-000-967.050	COVID19	0.00	0.00	0.00	0.00		0.00
Total Dept 000		0.00	0.00	0.00		0.00	
Dept 691 - REDEVELOPMENT							
248-691-702.000	Wages - Full Time	49,000.00	0.00	0.00	0.00		49,000.00
248-691-703.000	Overtime	0.00	0.00	0.00	0.00		0.00
248-691-705.000	Wages - Part Time	250.00	0.00	0.00	0.00		250.00
248-691-713.000	FICA	2,000.00	0.00	0.00	0.00		2,000.00
248-691-714.000	Medical Insurance	0.00	0.00	0.00	0.00		0.00
248-691-715.000	Life & Disability	500.00	0.00	0.00	0.00		500.00
248-691-716.000	Retirement	0.00	0.00	0.00	0.00		0.00
248-691-717.000	Unemployment Comp	100.00	13.79	0.00	0.00		86.21
248-691-718.000	Workers Comp	150.00	128.26	64.13	0.00		21.74
248-691-727.000	Office Supplies	500.00	1,121.87	182.38	0.00		(621.87)
248-691-729.000	Postage/Supplies	100.00	0.00	0.00	0.00		100.00
248-691-729.001	Postage/Organization	0.00	0.00	0.00	0.00		0.00
248-691-729.002	Postage/Design	0.00	0.00	0.00	0.00		0.00
248-691-729.003	Postage/Promotion	0.00	0.00	0.00	0.00		0.00
248-691-729.004	Postage/Econ Restructuring	0.00	0.00	0.00	0.00		0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF HOLLY

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE
		ORIGINAL BUDGET	11/30/2023	MONTH 11/30/2023	INCREASE (DECREASE)	BALANCE (ABNORMAL)
Fund 248 - D D A Fund						
Expenditures						
248-691-731.001	Vehicle Fuel	0.00	0.00	0.00	0.00	0.00
248-691-782.000	Operating Supplies	100.00	75.46	0.00	0.00	24.54
248-691-803.000	Audit Services	8,200.00	5,663.88	0.00	0.00	2,536.12
248-691-810.000	Training	2,200.00	1,370.00	120.00	120.00	830.00
248-691-811.000	Memberships	750.00	515.00	165.00	165.00	235.00
248-691-818.000	Contractural	2,300.00	407.00	0.00	0.00	1,893.00
248-691-818.002	Dist Expansion	0.00	0.00	0.00	0.00	0.00
248-691-820.000	Legal Fees	0.00	0.00	0.00	0.00	0.00
248-691-824.000	Personnel Costs	0.00	0.00	0.00	0.00	0.00
248-691-825.000	Insurance	255.00	56.55	0.00	0.00	198.45
248-691-850.000	Communications	600.00	200.00	50.00	50.00	400.00
248-691-860.000	Travel	200.00	0.00	0.00	0.00	200.00
248-691-900.000	Printing/Publications	2,000.00	1,158.92	752.43	752.43	841.08
248-691-900.001	Printing/Publication Organiza	0.00	0.00	0.00	0.00	0.00
248-691-900.002	Printing/Publication/Design	0.00	0.00	0.00	0.00	0.00
248-691-900.003	Printing/Publication/Promotio	1,500.00	1,500.00	747.57	747.57	0.00
248-691-900.004	Printing/Publications Economi	1,100.00	0.00	0.00	0.00	1,100.00
248-691-905.000	Debt Pymt	0.00	0.00	0.00	0.00	0.00
248-691-920.000	Utilities	800.00	424.70	234.49	234.49	375.30
248-691-932.000	Labor Charges	0.00	0.00	0.00	0.00	0.00
248-691-947.001	DPW/Equip/Veh Chrgs/organizat	0.00	0.00	0.00	0.00	0.00
248-691-947.002	DPW/Equip/Veh. Chrgs/Design	0.00	0.00	0.00	0.00	0.00
248-691-955.000	Administration Fees & Charges	8,200.00	0.00	0.00	0.00	8,200.00
248-691-960.000	Business Expense	1,000.00	181.00	0.00	0.00	819.00
248-691-962.000	Equipment & Vehicle Charges	0.00	0.00	0.00	0.00	0.00
248-691-963.000	Contingency	0.00	0.00	0.00	0.00	0.00
248-691-964.000	Tax Adjustments Prior Years	0.00	0.00	0.00	0.00	0.00
248-691-967.000	Project Costs	126,000.00	107,236.95	58,720.00	58,720.00	18,763.05
248-691-967.002	Dickens Festival	500.00	500.00	500.00	500.00	0.00
248-691-967.004	Holly Days	2,750.00	1,500.00	0.00	0.00	1,250.00
248-691-967.037	Saginaw Streetscape	0.00	0.00	0.00	0.00	0.00
248-691-967.101	Project Costs/Organization	1,500.00	884.30	0.00	0.00	615.70
248-691-967.202	Project Costs/Design	19,000.00	21,242.84	0.00	0.00	(2,242.84)
248-691-967.303	Project Costs/Promotion	4,000.00	565.94	107.31	107.31	3,434.06
248-691-967.404	PROJECT COSTS-BUSN DEVELOP	0.00	0.00	0.00	0.00	0.00
248-691-967.505	Facade Grant	0.00	0.00	0.00	0.00	0.00
248-691-967.606	Ladies Night Out	7,000.00	1,541.26	1,541.26	1,541.26	5,458.74
248-691-967.700	Depot Donations	0.00	0.00	0.00	0.00	0.00
248-691-967.707	FARMERS MARKET	0.00	0.00	0.00	0.00	0.00
248-691-980.000	Office Equipment and Fixtures	0.00	0.00	0.00	0.00	0.00
248-691-993.000	Interest Expense	0.00	0.00	0.00	0.00	0.00
248-691-999.999	MISC REVENUE/EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 691 - REDEVELOPMENT		242,555.00	146,287.72	63,184.57		96,267.28
Dept 905 - DEBT SERVICE						
248-905-991.000	Principal	0.00	0.00	0.00	0.00	0.00
248-905-993.000	Interest Expense	0.00	0.00	0.00	0.00	0.00
Total Dept 905 - DEBT SERVICE		0.00	0.00	0.00		0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF HOLLY

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE
		ORIGINAL	BUDGET	11/30/2023	NORMAL (ABNORMAL)	MONTH 11/30/2023	INCREASE (DECREASE)	
								NORMAL (ABNORMAL)
Fund 248 - D D A Fund								
Expenditures								
TOTAL EXPENDITURES		242,555.00		146,287.72		63,184.57		96,267.28
Fund 248 - D D A Fund:								
TOTAL REVENUES		243,050.00		24,356.53		190.00		218,693.47
TOTAL EXPENDITURES		242,555.00		146,287.72		63,184.57		96,267.28
NET OF REVENUES & EXPENDITURES		495.00		(121,931.19)		(62,994.57)		122,426.19

Date	JNL	Type	DESC	Reference #	AMT	ENC/BDGT CHG	BALANCE	AVAILABLE
Fund 770 Public Funds								
770-000-214.248 DDA Fund								
12/01/2023	CD	CHK	Check: Gen 78993	78993	BEG. BALANCE		(395,653.90)	
12/06/2023	CD	CHK	Check: Gen 79003	79003	(1,150.00)		394,503.90	
12/06/2023	CD	CHK	Check: Gen 79005	79005	(45.43)		394,458.47	
12/06/2023	CD	CHK	Check: Gen 79020	79020	(50.00)		394,408.47	
12/06/2023	CD	CHK	Check: Gen 79055	79055	(474.00)		393,934.47	
12/13/2023	CD	CHK	Check: Gen 79061	79061	(10,500.00)		383,434.47	
12/13/2023	CD	VOID	Check: Gen 79055	79055	(7,500.00)		375,934.47	
12/13/2023	CD	CHK	Check: Gen 79090	79090	10,500.00		386,434.47	
12/28/2023	CD	CHK	Check: Gen 79107	79107	(334.55)		386,099.92	
12/28/2023	CD	CHK	Check: Gen 79111	79111	(184.55)		385,915.37	
12/28/2023	CD	CHK	Check: Gen 79111	79111	(2,935.00)		382,980.37	
12/31/2023			770-000-214.248 DDA Fund		END BALANCE		(382,980.37)	

CHECK DISBURSEMENT REPORT FOR VILLAGE OF HOLLY
CHECK DATE FROM 12/01/2023 - 12/31/2023

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 248 D D A Fund								
Department: 691 REDEVELOPMENT								
12/06/2023	Gen	78993	1019.20	HALLS GREENHOUSE	Project Costs	967.000	691	1,150.00
12/06/2023	Gen	79003	M0001684 01/24	MMRMA	Insurance	825.000	691	45.43
12/06/2023	Gen	79005	12-23	NICK KLEMP	Communications	850.000	691	50.00
12/06/2023	Gen	79020	348220	VIEW NEWSPAPERS GROUP	Project Costs/Promotion	967.303	691	279.00
			348220		Ladies Night Out	967.606	691	195.00
				CHECK Gen 79020 TOTAL FOR FUN				474.00
12/13/2023	Gen	79055	831-1	ST. NICK'S HOLIDAY LIGHTING	Project Costs/Design			** VOIDED **
12/13/2023	Gen	79061	#831-1	ST. NICK'S HOLIDAY LIGHTING	Project Costs/Design	967.202	691	7,500.00
12/28/2023	Gen	79090	KLEMP 12/28/23	CARDMEMBER SERVICE	11/01 7015 MEMBERSHIPWARE.COM	818.000	691	29.00
			KLEMP 12/28/23		11/15 6147 SQ BATTLE ALLEY COFFEE	960.000	691	10.28
			KLEMP 12/28/23		11/17 0238 EB PLANNERS GATHERING	960.000	691	10.00
			KLEMP 12/28/23		11/03 2076 SQ THE HOLLY CAFE	967.101	691	119.06
			KLEMP 12/28/23		11/03 2505 SQ THE HOLLY CAFE	967.101	691	15.72
			KLEMP 12/28/23		11/19 3075 TRACTOR-SUPPLY	967.202	691	26.20
			KLEMP 12/28/23		11/30 9040 FACEBK	967.303	691	29.87
			KLEMP 12/28/23		11/12 8710 WAL-MART	967.303	691	66.15
			KLEMP 12/28/23		11/13 2359 KERTON LUMBER CO	967.303	691	28.27
				CHECK Gen 79090 TOTAL FOR FUN				334.55
12/28/2023	Gen	79107	205813682709	CONSUMERS ENERGY --	Utilities	920.000	691	184.55
12/28/2023	Gen	79111	10139653	PLANTE MORAN PLIC	Audit Services	803.000	691	2,935.00
				Total for department 691:				12,673.53
				Total for fund 248 D D A Fund				12,673.53

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF HOLLY

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE
		ORIGINAL BUDGET	NORMAL (ABNORMAL)			
Fund 248 - D D A Fund						
Revenues						
Dept 000						
248-000-402.000	Real Property Taxes	100,500.00		108,176.98	0.00	(7,676.98)
248-000-404.000	TIF Taxes	65,000.00		84,264.35	0.00	(19,264.35)
248-000-415.000	Personal Property Taxes	0.00		0.00	0.00	0.00
248-000-445.000	Delinquent Tax Penalties	50.00		0.00	0.00	50.00
248-000-608.000	Charges - ATM Fees	0.00		0.00	0.00	0.00
248-000-642.000	Post card sales	0.00		0.00	0.00	0.00
248-000-651.005	Ladies Night Out	7,000.00		1,430.00	0.00	5,570.00
248-000-651.006	FARMERS MARKET	0.00		0.00	0.00	0.00
248-000-655.000	Downtown Filming Fees	0.00		0.00	0.00	0.00
248-000-665.000	Interest	0.00		0.00	0.00	0.00
248-000-671.000	Contributions	0.00		0.00	0.00	0.00
248-000-671.001	Dickens Contributions	0.00		0.00	0.00	0.00
248-000-675.000	Miscellaneous Revenues	0.00		0.00	0.00	0.00
248-000-681.000	SUNDRY	500.00		20,000.00	0.00	(19,500.00) 4,
248-000-687.000	Settlements/Recoveries	0.00		0.00	0.00	0.00
248-000-688.000	GRANT MONEY	0.00		9,000.00	0.00	(9,000.00)
248-000-690.001	Proceeds from bond	0.00		0.00	0.00	0.00
248-000-692.000	Sidewalk sales	0.00		0.00	0.00	0.00
248-000-692.001	Loan Proceeds	0.00		0.00	0.00	0.00
248-000-693.000	Sale of Assets	0.00		0.00	0.00	0.00
248-000-699.390	TRF FROM FUND BALANCE	70,000.00		0.00	0.00	70,000.00
Total Dept 000		243,050.00		222,871.33	0.00	20,178.67
TOTAL REVENUES						
		243,050.00		222,871.33	0.00	20,178.67
Expenditures						
Dept 000						
248-000-967.050	COVID19	0.00		0.00	0.00	0.00
Total Dept 000		0.00		0.00	0.00	0.00
Dept 691 - REDEVELOPMENT						
248-691-702.000	Wages - Full Time	49,000.00		10,745.60	0.00	38,254.40
248-691-703.000	Overtime	0.00		0.00	0.00	0.00
248-691-705.000	Wages - Part Time	250.00		111.47	0.00	138.53
248-691-713.000	FICA	2,000.00		1,753.15	0.00	246.85
248-691-714.000	Medical Insurance	0.00		0.00	0.00	0.00
248-691-715.000	Life & Disability	500.00		0.00	0.00	500.00
248-691-716.000	Retirement	0.00		0.00	0.00	0.00
248-691-717.000	Unemployment Comp	100.00		13.79	0.00	86.21
248-691-718.000	Workers Comp	150.00		128.26	0.00	21.74
248-691-727.000	Office Supplies	500.00		1,121.87	0.00	(621.87)
248-691-729.000	Postage Supplies	100.00		0.00	0.00	100.00
248-691-729.001	Postage/Organization	0.00		0.00	0.00	0.00
248-691-729.002	Postage/Design	0.00		0.00	0.00	0.00
248-691-729.003	Postage/Promotion	0.00		0.00	0.00	0.00
248-691-729.004	Postage/Econ Restructuring	0.00		0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF HOLLY

Page: 2/3

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE
		ORIGINAL	BUDGET	12/31/2023	12/31/2023	MONTH 12/31/2023	INCREASE (DECREASE)	
				NORMAL (ABNORMAL)				NORMAL (ABNORMAL)
Fund 248 - D D A Fund								
Expenditures								
248-691-731.001	Vehicle Fuel	0.00		0.00		0.00		0.00
248-691-782.000	Operating Supplies	100.00		75.46		0.00		24.54
248-691-803.000	Audit Services	8,200.00		8,598.88		2,935.00		(398.88)
248-691-810.000	Training	2,200.00		1,370.00		0.00		830.00
248-691-811.000	Memberships	750.00		515.00		0.00		235.00
248-691-818.000	Contractual	2,300.00		436.00		29.00		1,864.00
248-691-818.002	Dist Expansion	0.00		0.00		0.00		0.00
248-691-820.000	Legal Fees	0.00		0.00		0.00		0.00
248-691-824.000	Personnel Costs	0.00		0.00		0.00		0.00
248-691-825.000	Insurance	0.00		0.00		0.00		0.00
248-691-850.000	Communications	255.00		101.98		45.43		153.02
248-691-860.000	Travel	200.00		250.00		50.00		350.00
248-691-900.000	Printing/Publications	2,000.00		1,158.92		0.00		200.00
248-691-900.001	Printing/Publication Organiza	0.00		0.00		0.00		0.00
248-691-900.002	Printing/Publication/Design	0.00		0.00		0.00		0.00
248-691-900.003	Printing/Publication/Promotio	1,500.00		1,500.00		0.00		0.00
248-691-900.004	Printing/Publications Economi	1,100.00		0.00		0.00		1,100.00
248-691-905.000	Debt Pymt	0.00		0.00		0.00		0.00
248-691-920.000	Utilities	800.00		609.25		184.55		190.75
248-691-932.000	Labor Charges	0.00		0.00		0.00		0.00
248-691-947.001	DPW/Equip/Veh Chrgs/organizat	0.00		0.00		0.00		0.00
248-691-947.002	DPW/Equip/Veh. Chrgs/Design	0.00		0.00		0.00		0.00
248-691-953.000	Administration Fees & Charges	8,200.00		0.00		0.00		8,200.00
248-691-960.000	Business Expense	1,000.00		201.28		20.28		798.72
248-691-962.000	Equipment & Vehicle Charges	0.00		0.00		0.00		0.00
248-691-963.000	Contingency	0.00		0.00		0.00		0.00
248-691-964.000	Tax Adjustments Prior Years	0.00		0.00		0.00		0.00
248-691-967.000	Project Costs	126,000.00		108,386.95		1,150.00		17,613.05
248-691-967.002	Dickens Festival	500.00		500.00		0.00		0.00
248-691-967.004	Holly Days	2,750.00		1,500.00		0.00		1,250.00
248-691-967.037	Saginaw Streetscape	0.00		0.00		0.00		0.00
248-691-967.101	Project Costs/Organization	1,500.00		1,019.08		134.78		480.92
248-691-967.202	Project Costs/Design	19,000.00		28,769.94		7,526.20		(9,769.94)
248-691-967.303	Project Costs/Promotion	4,000.00		969.23		403.29		3,030.77
248-691-967.404	PROJECT COSTS-BUSN DEVELOP	0.00		0.00		0.00		0.00
248-691-967.505	Facade Grant	0.00		0.00		0.00		0.00
248-691-967.606	Ladies Night Out	7,000.00		1,736.26		195.00		5,263.74
248-691-967.700	Depot Donations	0.00		0.00		0.00		0.00
248-691-967.707	FARMERS MARKET	0.00		0.00		0.00		0.00
248-691-980.000	Office Equipment and Fixtures	0.00		0.00		0.00		0.00
248-691-993.000	Interest Expense	0.00		0.00		0.00		0.00
248-691-999.999	MISC REVENUE/EXPENSE	0.00		0.00		0.00		0.00

Total Dept 691 - REDEVELOPMENT

242,555.00

171,571.47

12,673.53

70,983.53

Dept 905 - DEBT SERVICE

248-905-991.000 Principal

0.00

0.00

0.00

248-905-993.000 Interest Expense

0.00

0.00

0.00

Total Dept 905 - DEBT SERVICE

0.00

0.00

0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF HOLLY

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023		ACTIVITY FOR MONTH 12/31/2023		AVAILABLE BALANCE NORMAL (ABNORMAL)
			NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 248 - D D A Fund							
Expenditures							
TOTAL EXPENDITURES			242,555.00	171,571.47	12,673.53	70,983.53	
Fund 248 - D D A Fund:							
TOTAL REVENUES			243,050.00	222,871.33	0.00	20,178.67	
TOTAL EXPENDITURES			242,555.00	171,571.47	12,673.53	70,983.53	
NET OF REVENUES & EXPENDITURES			495.00	51,299.86	(12,673.53)	(50,804.86) .0,	

Main Street Holly's Vision Statement

Main Street Holly's vision for the North End, Midtown and Downtown, is to provide diverse options for dining, retail, arts and entertainment while capitalizing on the unique historic and quaint environment found in the Holly community.

Through strategic partnerships and collaborative efforts, Main Street Holly strives to build a town that reflects our aspirations and values by fostering a growing, and energetic district that serves as the heart of our community. We aim to create a place where people love to live, work, and play, and for residents and visitors to experience a welcoming environment that promotes and enriches a thriving district and contributes to the overall prosperity and well-being of the greater community.

We aspire to transform our town into a pedestrian-friendly destination, characterized by beautiful streetscapes and inviting public spaces. Our vision includes preserving and enhancing the historical and architectural charm of our town, while embracing innovative and viable practices to shape a modern and resilient environment.

Main Street Holly envisions a place where entrepreneurs and businesses thrive, benefiting from a supportive and robust local economy. We will actively encourage and support the establishment and growth of businesses and create a dynamic marketplace throughout the district.

Holly DDA Director's report for November and December

We continued to do many updates to Mainstreet page to help in our efforts in reaching people who want to visit and stay-

Nick attended a couple of Finance training courses and on Funding revitalization efforts through MGFOA and Main Street.

The DDA continued working with the Village in our efforts in helping with MEDC and grants for Andy's Place.

The resolution that you and other local entities passed was the highlight of an article I wrote on Shopping small in Holly for two local papers and sent out an ad with the Chamber about shopping Holly for the Holidays.

I also wrote a news article about the Depot and our moving forward and the selling of Hollyopoly and decorative bricks to support the move and restoration for two local papers.

Met with Village staff, Wolfe movers, and Lake State Railroad to figure out a plan to get the lines moved in order to get a timeline of getting the Depot moved.

The DDA worked on and helped promote local events like Shop Small Saturday, Ladies Weekend and Dickens Festival.

Worked on Certified Local Government and RRC projects

Helped Chief Narsh with information for Parking study.

Met with Organization team to finish our new vision statement.

Met with THRIVE from Oakland County about some business training ideas to partner with the Chamber next year.

Worked on three grants for street scape Ideas and sidewalks- GM on Main, T-Mobile grant, and TAP grant.

Worked on year-end wrap up reports for the DDA accreditation.

Worked on transformation strategy and market analysis update.

Completed two more Main Street America trainings- only need to complete two workshops to be certified in two areas at Main Street America