

Instructions:

1. Fill in blanks and check boxes on this form. If some items do not apply, write "not applicable."
2. Attach additional pages, with your signature, if additional space is needed.
3. Submit application and documents to the Village of Holly Downtown Development Authority
Once all materials have been submitted, the applicant will be scheduled to meet with the Main Street Holly Design Committee at the next available meeting.

I. APPLICANT INFORMATION:

Name: _____

Address: _____

Work Phone

Home Phone

Mobile Phone

Email Address

II. BUILDING OWNER INFORMATION:

Name (if different): _____

Address (if different): _____

Work Phone

Home Phone

Mobile Phone

Email Address

III. PROPERTY/BUILDING INFORMATION:

Property Address: _____

Property Identification (parcel ID#): _____

Date Building Was Constructed: _____

Historical Building Use(s) (year): _____

Current Building Use (year): _____

Is the property/building listed on the State Historic Register or the National Register of Historic Places?

Yes No

Submit Application To: **Village of Holly DDA
202 South Saginaw
Holly, MI 48442**

IV. PROPOSED IMPROVEMENTS:

Please attach official quotes, proposals and the estimates for the indicated improvement activities.

Front façade restoration/renovation

Awning replacement/restoration

Storefront restoration/renovation

Signage replacement/restoration

Exterior painting

Windows

Door/entryway

Other (specify below):

Estimated Project Startup Date: _____

Estimated Project Completion Date: _____

V. PROJECT FINANCIAL DESCRIPTION:

Please attach a copy of the construction estimates or proposals.

Please attach additional information about project funding source(s) if needed.

Estimated Project Budget: _____

Project Funding Source(s):

Lender	Loan Amount	Purpose

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Applicant is required to submit with this form the following information: a). Proof of project funding sources. b). Copies of project proposal, bids and/or fee estimates. c). Copies of design plans or construction drawings. d). Floor plans, renderings, elevations and other materials to fully explain the proposed new design.

Applicant's Signature

Date